



MOTHER OF OUR REDEEMER CATHOLIC SCHOOL

8445 NW 186th Street, Hialeah, FL 33015
Phone (305) 829-3988 | Fax (305) 829-3019
www.moorsch.org



COVID-19 Instructional Continuity Plan

Mother of Our Redeemer Catholic School's mission is to be a Christ-centered school that instills excellence in learning, Catholic values, and service to the community within the framework of the Gospel.



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Instructional Continuity Plan

Overview of the Instructional Continuity Plan:

Purpose:

The following framework has been designed for **Mother of Our Redeemer Catholic School** considering COVID-19 pandemic and to ensure continued instructional delivery, expectations and roles of administrators, teachers, students, and parents. With the support of the ADOM Office of Catholic Schools, our school will be able to meet the needs of all our students through on campus, blended, and/or virtual learning.

This plan describes procedures such as daily attendance, methods of content delivery, monitoring student learning progress, meeting the needs of students with disabilities, return to school guidelines and resources, and information regarding professional development opportunities for school personnel.

Our school's ICP (Instructional Continuity Plan) and RTS plan includes these important aspects of instructional continuity and student learning. The Archdiocese of Miami Office of Catholic Schools recognizes that each school has a unique population of students and staff, resources, and needs. Our school's plan provides authentic opportunities for student engagement, motivation, and learning. Emphasis on student interaction, creativity, instructional delivery, progress monitoring, and assessment may differ based on each school's experiences.

***This document will be updated as needed.**

Source Documents: Diocese of St. Augustine-Diocesan Instructional Continuity Plan; Diocese of Orlando-Re-Opening of Catholic Schools; Miami-Dade County Public Schools-Instructional Continuity Plan; Monroe County Schools-Instructional Continuity Plan; CDC; FCC; NCEA

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Webpage and Portal Access-

- 1) School webpage- www.moorsch.org.
- 2) **PlusPortals- PK3-8**. Check resources, grades, access links, and stay connected via email and school calendar.
- 3) **School Directory via school webpage**- Email teachers. Receive emails with specific grade level instructions.
- 4) **iReady- Grades K-8**. Reading and Mathematics adaptive online instruction. Monitored assigned lessons based on students' needs.
- 5) **iReady at Home Grades K-8**. Designed to help parents become familiar with iReady resources. Provides extra support and resources to enhance remote learning.
- 6) **Simple Solutions**- Grades PK3- 8- Provides extra support to enhance remote learning.
- 7) **Think Central- Grades K-8**. Access eBooks (electronic versions of our textbooks).
- 8) **Ed/ HMH- Grades K-8**. Access eBooks (electronic versions of our textbooks).
- 9) **IXL**- Grades PK3 through 5th. Reading and Mathematics.
- 10) **Scholastic Classroom Magazines**- Offer support in the areas of Social Studies and Science.
- 11) **Microsoft Teams- PK3- 8**. Virtual meeting tool.
- 12) **Cloud9World**- Social- emotional Learning Program (Grades PK3 - 8th).



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Academics/Classrooms:

Mother of Our redeemer Catholic School has prepared to keep students in small groups together during the day to reduce number of individuals in close contact with each other.

- Our classes will include the same group each day, and the same teachers and/or childcare providers will remain with the same group each day. MOR Catholic School will limit mixing of students as much as possible.
- MOR Catholic School will implement block scheduling. At the middle school level- where subjects are departmentalized- teachers will switch classrooms, not students.
- Movement in hallways will be limited and in one direction.
- Backpacks are encouraged.
- Furniture and equipment that is not essential to the classroom has been removed to allow increased distance between students. We have eliminated clutter such as teacher desks, filing cabinets, and other unnecessary materials.
- Sharing of textbooks, supplies, and toys, is not allowed.
- Face masks are required.
- Student desks will be facing in the same direction.
- In classrooms where tables are the only option, then plexiglass, dividers, and masks will be used as barriers.
- Assigned seating will be enforced.
- During the 2020-2021, perfect attendance awards will not be given.

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Content Delivery

On-campus Learning

On-campus: Available for families who are ready to return to the school building.

Students will attend regular on-campus instruction in the school building. Schools will be prepared to implement recommended health and safety protocols as well as implement ongoing monitoring recommended by the CDC.

- Block Schedule will be implemented.
- Students stay in one classroom divided into pods by level.
- Lessons will be livestreamed to other groups of same grade level.
- Teacher rotates in order to provide direct instruction to groups.
- Sessions will be livestreamed in order to accommodate students working from home.
- Sessions may be pre-recorded and posted to **PlusPortals**.

Blended/ Live-Stream Learning

Blended/Live-Stream: Available for students with health concerns and/or are mandated to self-isolate/quarantine.

Students not on campus will attend the regular schedule by accessing the classroom through live streaming allowing them to engage with the teacher.

Daily Schedule- Will be posted to school webpage and **PlusPortals** by August 19th, 2020.

Virtual Learning

Virtual/Distance: Available for all families in the event of a mandated schoolwide closure.

Students will follow the school's established protocols and plan for distance learning until further notice by the Archdiocese of Miami Office of Catholic Schools, state, and local authorities.



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Daily Schedule- Synchronous

8:00 AM- 10:00 AM- Virtual student-teacher connection via **Microsoft Teams**.

10:00 PM- 12:00 PM- Complete online/assigned work

12:30 PM- 1:30 PM- Lunch/ Restroom/ Break

1:30 PM- 3:00 PM- Virtual student-teacher connection via **Microsoft Teams**.

Tuition for on-campus instruction, live-stream instruction, distance learning, and/or a combination of any educational format offered is the same.

Technology

Teachers will consistently use the school's learning management system (LMS)- **PlusPortals**- to post assignments, classwork, and any instructional resources used in the classroom. Teachers will continue using online resources and collaboration tools for both in-school and at-home students.

MOR Catholic School Remote Learning Plan rules will apply if Virtual/ Distance Instruction is in place. (See COVID-19 Remote Learning Plan).

All students will be provided with login/passwords to all required online platforms before or during the first week of school. Technology help sessions will be provided to students.

Sharing electronic devices is not allowed.

Our school has checked our network infrastructure to ensure all wireless access points are working in every classroom and throughout the school.

- Bandwidth with the internet service provider has been increased to allow multiple livestreams.

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- MOR has acquired video and audio equipment to capture live instruction and will send the link to students at home who are participating using the blended learning model.
- MOR will utilize video conferencing software to livestream classes to students at home (blended learning).

Special Education

Due to COVID-19, many students with special learning needs had a difficult time adapting to online learning. It is recommended to use technology to improve instruction of students with special learning needs on a regular basis. If schools return to virtual learning, our school will utilize online platforms, programs, and apps to ensure students continue to receive accommodations. Students and parents/guardians will be given resources to support online learning.

Communication

Regular communication between students, parents, and school staff is vital to ensure academic and social-emotional success in the school environment.

When students and schools transition to online learning, communication is expected to increase. School email, social media, websites, and school Learning Management Systems should be used for communication.

All Safe Environment protocols will be followed when communicating with students by email, phone, video conference or any other virtual format.

Staff will only use school approved communication platforms, apps, and/or programs.



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Email Communication:

- Staff will use their school email for all communication with students and parents/guardians.
- Staff will use the school approved LMS-**PlusPortals**- to send group or individual email to students and parents/guardians.
- Staff may use their school generated email or FACTS email to communicate with students.
- When emailing a student regarding any academic, discipline, or other sensitive issue, the parent will be copied.

Phone Communication:

- When making a phone call to the student, the parent or guardian must be included on the call.

Video Conferencing/Lessons for Instruction:

- The use of an approved video conferencing tool is required (Microsoft Teams, Google Meet, etc.) Facetime and WhatsApp are not permitted.
- Lessons may be recorded ahead of time by the teacher and posted on the school **PlusPortals** for the student to view.
- Live video classes are permitted and should be made available to all students.
- Recording of live video is permitted only after all mandatory documents have been received. These recordings may be posted on the school's **PlusPortals** for students to view at a later time.
- For any student who has not submitted a signed Photo Release form for the school year, the principal must request the parent to provide authorization to allow recording in this limited use only.



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Roles in Supporting Distance Learning

Student Expectations:

- Dedicate appropriate time to learning daily.
- Attend all live classes and/or sessions.
- Follow your school's dress code when attending live sessions.
- Ensure you know usernames and passwords for instructional resources.
- Submit all assignments by due dates established by your teachers.
- Absences are recorded by the school. If you are unable to attend, parents must notify the school to report your absence. If absent, it is the student's responsibility to watch the recorded classroom instruction. Please refer to the school's policy regarding excused and unexcused absences.
- Do your own work.
- Communicate with your teacher if you have questions or concerns. Ask for help if you need it.
- Be considerate of others when participating in online discussions.
- Follow your school's **iPad Acceptable Usage Policy** and be exceptional digital citizens.

Parent Expectations:

- Communicate regularly with teachers and school staff.
- Support your child with on-site, blended, or virtual learning.
- Student accountability and responsibility: ensure student is actively engaged and learning.
- Create a learning space and daily routine.
- Regularly check parent portal.
- Participate in trainings, webinars, and/or meetings offered by the school.
- Support the community and prayer life of the school.

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- Adhere to the school's absence policies.
- Follow school policies for class assignments, homework, projects, tests and quizzes as well as academic integrity.
- Presume the best of the teachers and school leaders.
- Be sure your child eats breakfast and other meals.
- Be sure your child gets exercise daily.

Mass, Assemblies, and Large Gatherings:

Assemblies and large gatherings are not allowed at this time on campus. Meetings such as Parent Association and Parent Orientation will be done virtually until further notice.

Mass protocols are determined by Archbishop Thomas Wenski. When possible, social distancing is recommended at student school Masses.

MOR Catholic School, in coordination with our Pastor- Father Juan P. Hernandez has created procedures and policies for school Mass.

- School Masses are closed to parents, visitors, and volunteers until further notice.
- *Grade levels for weekly Mass might be livestreamed to limit contact with others.*
- *Live streaming to the rest of the school and any students participating remotely while one group is in the worship space will take place.*

Recess/Physical Education:

Recess schedule will be re-evaluated to minimize the number of students on the playground at one time. Playground surfaces will undergo disinfection on a routine basis.

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Physical education lessons will practice social distancing protocols and limit the use of shared equipment. Equipment will be cleaned and disinfected after each class use. Each class will utilize their own equipment for recess and/or PE, when possible.

Social-Emotional Well-Being of Students and Staff:

Resources and trainings will be provided to schools by the Office of Catholic Schools. MOR Catholic School counselor will work with students and families to provide support as needed. Program **Cloud9World** will be implemented.

Learning Gap Plan:

As a result of schools closures due to COVID-19, we expect there to be learning gaps that must be addressed. MOR Catholic School will be required to administer the **Beacon** assessment within the first three weeks of the start of school. Administration of the Beacon will occur a minimum of twice before school closes for the Christmas holidays. The second administration should be scheduled for late November/early December.

Mother of Our Redeemer Catholic School will utilize formative and summative assessment results to create a Learning Gap Plan.

In addition to Beacon, our school will utilize **iReady Diagnostic** to monitor student learning.



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Conclusions:

- Final reopening decisions will be made in **mid-August**, based on current conditions and ADOM, CDC, and state authorities' guidelines at that time.
- As part of a flexible approach, **individual preferences** of students and families will also be accommodated as appropriate.
- This plan continues to evolve as **new data** and **recommendations** are considered.
- As Archdiocese of Miami System of Schools, we are working with all of the various **labor groups** toward ensuring the best implementation of our plan.
- **The ADOM OCS (Office of Catholic Schools) recommendation is to reopen in August 19th, 2020 through an on-campus approach, offering the option of blended/ livestream learning as well.**

Coverage

This Plan has been promulgated to assist with preventing the spread of COVID-19; however, COVID-19 has been declared a worldwide pandemic by the World Health Organization and is extremely contagious. The Archdiocese cannot guarantee that an employee, student, volunteer, contractor or other campus visitor will not become infected with COVID-19. This Plan, and any other related policies and procedures, may be revised at any time with or without prior notice and the specific provisions may be subject to the discretion of the Superintendent of Schools and School Principals. This Plan may differ from other entities within the Archdiocese of Miami due to varying local laws and the unique nature of the services and population that each entity serves.

